

**Minutes of Regular Meeting of the Board of Trustees
Basil Joint Fire District
November 15th, 2012**

1. **Clerk Call to order**--Meeting was called to order by Chairman Billy Phillips with the pledge to the flag at 7:00 p.m.
2. **Roll Call**-The Clerk called the roll. Present were Billy Phillips, Fred Reedy, Ivan Ety and Judy Landis, Chief Rob Cooley, Assistant Chief Farmer and Clerk Stephan Monroe. Rick Miller was absent.
3. **Approve minutes**-Motion by Mr. Reedy, second by Mr. Ety to approve the October 18th meeting minutes. Motion carried by 4-0 yes vote.
4. **Visitors present**: No visitors present from the general public. Fire District members present- none
5. **Finance Review**-
 - 5.1. **Report Review**; The Clerk reviewed with the Board the financial report. (reports attached) Board action taken:
 - 5.1.1. **Appropriations/Transfer funds**- Motion by Mr. Ety, second by Mr. Miller to transfer \$10,000 from 10A01C and \$35,000 from 10A01G to 10A01. Motion carried by unanimous yes 4-0 vote. Ms. Landis made a motion, seconded by Mr. Ety, to transfer \$500 from 10A01c to 10A01F. Motion passed by 4-0 yes vote. Mr. Reedy then made a motion, seconded by Mr. Ety, to transfer \$5000 from 10A15 to 10A14B. Motion carried by 4-0 vote.
 - 5.1.2. **Purchase order amendments** –
 - 5.1.2.1.Motion by Mr. Reedy, second by Ms. Landis to amend purchase orders as noted:
PO20034 by adding \$500 and PO20040 by adding \$3,500 and to approve a new PO totaling \$2,000 for EMS supplies charged to 14C09B. Motion carried by 4-0 yes vote.
 - 5.1.2.2.Purchase orders 10137 and 20097 are to be closed.
 - 5.1.3. Motion by Mr. Miller, second by Mr. Ety to amend purchase order PO20033 by adding \$500.00. Motion carried by 4-0 yes vote.
 - 5.1.4. No other action by the Board was needed.
 - 5.2. **Bank reconciliation**-The October bank statements and reconciliation were available for review and signed by the Board members present.
6. **Purchase Requests**
 - 6.1.1. **Requisitions**-Chief Cooley asked the Board to approve 3 requests for purchases. (list attached) Motion to approve the purchases by Mr. Ety, second by Mr. Reedy. Motion carried by unanimous 4-0 yes vote.
 - 6.2. **Emergency Repairs**-Ms. Landis offered a motion to approve the emergency repairs to Medic 610 (alternator) by Bader truck repair for \$1337.72 and to approve the amending of PO20067 to \$2,500. Mr. Ety seconded the motion. Motion passed by 4-0 yes vote.

